



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, MARCH 7, 2018 1:30 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on March 7, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, Don McCallum and Martin Vink

REGRETS:

Councillors Karen Aranha and John Kavelaars

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill, Fire Department Training Officer – Craig Enright

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-0074

Moved by Deputy Mayor Wilkins

Seconded by Councillor McCallum

THAT the Regular Agenda of Council dated March 7, 2018 be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared

4. DEPUTATIONS AND PETITIONS

1:35 p.m. – Four Counties Health Services Foundation – Tom Jeffery, Steph Ouellette, Martha Wortner thanked council for its support and presented information to council related to the foundation, services and programs available through the hospital, the need for fundraising for capital equipment expenses to deliver health services and the doctors serving the community.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – February 28, 2018

#2018-0075

Moved by Councillor Bartlett

Seconded by Councillor Vink

THAT the minutes of the meeting of Council dated February 28, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

Vouchers for February 15 to 28, 2018 to be presented

#2018-0076

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT accounts as presented by the Treasurer in the amount of \$378,044.03 be received.

Carried

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire

1. Southwest Middlesex Fire Department Incident Details – December 6, 2017 to February 22, 2018

Councillor Bartlett left the meeting at 2:06 p.m.

#2018-0077

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the Southwest Middlesex Fire Department Incident Details from December 6, 2017 to February 22, 2018 is received.

Carried

2. Paul Bertrand, Paramedic Paul Patterson Award

#2018-0078

Moved by Councillor Vink

Seconded by Councillor Cowell

THAT Council accept this report for information only.

Carried

3. Burn House 1052 Longwoods Road

Councillor Bartlett returned to the meeting at 2:13 p.m.

#2018-0079

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council accept this report for information only.

Carried

4. Ministry of Community Safety and Correctional Services, OFMEM public consultation on proposed regulations for mandatory Fire Fighter training and certification changes to the Fire Protection and Prevention Act.

#2018-0080

Moved by Councillor Vink

Seconded by Councillor McCallum

THAT Council respond to this public consultation of proposed regulations for mandatory training and certification and send a letter outlining points in this report to the Ontario Fire Marshal, the SWM Member of Provincial Parliament, the Ontario Regulator Office, the Ontario Association of Fire Chiefs and the Association of Municipalities Ontario.

Carried

b. Administration

1. Hiring Committee – Public Works Manager Position

#2018-0081

MAIN MOTION

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the Mayor, CAO-Clerk, and Interim Public Works Manager be appointed as the hiring committee for a new Public Works Manager;

And

THAT the hiring committee report back to council with a recommendation.

PRIMARY AMENDMENT TO MAIN MOTION

#2018-0082

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT the main motion be amended to include Lead Hand, Rob Cole as a member of the hiring committee.

Carried

SECONDARY AMENDMENT TO MAIN MOTION

#2018-0083

Moved by Councillor McCallum

Seconded Councillor Cowell

THAT the main motion be further amended to have the committee recommend the top three candidates to be interviewed by council.

Carried

Carried

2. Building Services – Contract with Lambton County

Councillor Bartlett left the meeting at 2:45 p.m.

#2018-0084

Moved by Councillor Vink

Seconded by Deputy Mayor Wilkins

THAT the council approve the building services agreement with Lambton County for a one-year term; and

THAT the CAO-Clerk and Mayor be directed to sign the draft agreement on behalf of council.

Carried

c. Building

d. Finance

e. Facilities and Recreation

Councillor Bartlett returned to the meeting at 2:51 p.m.

1. Outwith Market

#2018-0085

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT Council agrees to permit the Outwith Farmers Market to be held at the Glencoe Train Station every Saturday from June 2nd until October 6th, from 8am until 1pm, under the following conditions:

Market organizers to be responsible for:

- Weekly clean-up directly after event.
- For weeks when the market is held in the parking lot – responsible for roping-off parking lot each week to ensure vehicle access to VIA station.
- Monthly rental fee of \$105.00 + HST payable to SWM to cover the cost of portable toilet that will be on site.
- Finding an alternate location for Saturday July 21st (Tartan Days).
- All other associate duties with running a market – attracting vendors, charging & collecting from vendors, advertising, etc.

SWM Responsible for:

- Facility & Recreation Manager to advise Market organizers each week as to whether the event can be held on the front lawn or in the parking lot – based on condition of lawn, weather conditions and train station rentals.
 - Portable toilet rental.
 - Promoting market on municipal website and Facebook page
 - Displaying market posters at various municipal locations
 - Free printing of one hundred 8.5" x 11" colour flyers for each full month that the market operates.
 - Allow organizers to post a seasonally permanent sign at the front of the train station property near Main Street (exact size, design and location to be approved by Facility & Recreation Manager)
 - Provide limited storage space in "jigger shack" behind the train station.
 - Free access to hydro from exterior receptacles on train station property.
- Carried

2. Andrew McGill Artwork Display

#2018-0086

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council supports the plans of the Southwest Middlesex Communities in Bloom (CiB) Committee to display the artwork banners showcasing Andrew McGill's photography at the Glencoe Arena and the Ekfrid Community Centre.

Carried

3. 2018 Rates & Fees – Facilities & Recreation Dept.

#2018-0087

Moved by Councillor McCallum

Seconded by Councillor Vink

THAT Council receive and approve the proposed facilities & recreation fees;

And THAT council direct staff to include the facilities & recreation fees as presented as a schedule for a fees and charges by-law to be brought back to council.

Carried

f. Public Works

1. Drinking Water System Annual Reports:
2. Province of Ontario West Elgin Distribution System – January 1 to December 31, 2017
3. Province of Ontario Southwest Middlesex Distribution System – January 1 to December 31, 2017
4. OCWA 2017 Summary Report for the Southwest Middlesex Distribution System

#2018-0088

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the 2017 Drinking Water System Annual Reports are received and it is acknowledged that all reports have been submitted to the MOECC as required.
Carried

5. OCWA Notification of Non-Compliance

#2018-0089

Moved by Councillor McCallum

Seconded by Councillor Cowell

THAT the Notification of Non-Compliance from OCWA dated February 26, 2018 is received.
Carried

6. Sidewalk Installation 2017 – Deferred

#2018-0090

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT staff be directed to go back to Ferrari for full removal and replacement of the Glencoe sidewalk installation for 2017; and

THAT staff be directed to get legal advice related to the 2017 sidewalk installation.

Recorded Vote:

Mayor Blackmore – Yes

Councillor Cowell – Yes

Councillor McCallum – No

Councillor Vink – Yes

Deputy Mayor Wilkins – Yes

Councillor Bartlett – Yes

Carried

10. REPORTS OF COMMITTEES

1. Brooke-Alvinston By-law to Establish and Regulate a Fire Department

#2018-0091

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT the Brooke-Alvinston By-law to establish and regulate a fire department is received.

Carried

2. Glencoe Comprehensive Library Committee

Mayor Blackmore provided a verbal update from the Glencoe Comprehensive Library Committee and noted that a building permit application has been

submitted. The committee met on Monday, March 5, 2018 to review interior finishes and other items, and the next meeting scheduled for April 9, 2018.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. 2018 Federal Budget Update

#2018-0092

Moved by Councillor Cowell

Seconded by Councillor Vink

That the information correspondence item is received and filed.

Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Councillors discussed feedback regarding landfill and the misinformation that has been circulating within the public. Councillors discussed how household waste is managed in other municipalities and options available for consideration. Progress on the temporary transfer station was highlighted. Approaches to development by neighbouring municipalities was discussed.

Councillor Bartlett left the meeting at 3:37 p.m.

Councillor Bartlett returned at 3:39 p.m.

Councillor Bartlett left the meeting at 3:52 p.m.

Councillor Bartlett returned to the meeting at 4:05 p.m.

#2018-0093

Moved by Councillor Bartlett

Seconded by Councillor Vink

THAT a public meeting be held to provide information about the landfill closures.

Carried

Councillor Bartlett left the meeting at 4:08 p.m.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- March 21, 2018 – Council – 7:00 p.m.
- March 28, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

16. BY-LAWS

1. By-law No. 2018/022

Being a bylaw authorizing the Mayor and the CAO-Clerk to execute an agreement with the Corporation of the County of Lambton for the services of Chief Building Official.

2. By-law No. 2018/023

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 7, 2018)

#2018-0094

Moved by Councillor Cowell

Seconded by Councillor McCallum

That By-law No. 2018/022 to By-law No. 2018/023 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 4:22 p.m.

Mayor

CAO/Clerk